

# Sea Turtle, Inc. South Padre Island, TX

### **Director of Animal Care**

*Full-Time* | *On-Site* | *Reports Chief Conservation Officer* 

### About the Opportunity

Sea Turtle, Inc. is a global leader in sea turtle rehabilitation, conservation, research and education!

With the recent completion of the world's largest fully enclosed sea turtle hospital ,we're seeking a strategic, innovative, engaging, experienced, and mission-driven **Director of Animal Care** to lead and elevate our animal care operations.

This is more than a clinical leadership role—it is an opportunity to shape process excellence, mentor and lead a high-performing team, and help create an unmatched experience for patients, the public, and staff.

# **Key Responsibilities**

#### Animal Health & Patient Care

- Lead and manage daily operations for all animal care including diets, enrichment, medical care, and resident turtle welfare
- Collaborate closely with veterinarians to execute best-in-class care plans
- Collaborate across all pillars of the mission for unified mission
- Perform and oversee diagnostics, including necropsies and x-rays; manage and maintain specialized medical equipment
- Ensure all procedures follow high standards of safety, welfare, and effectiveness
- Serve in the on-call stranding response rotation with other animal care leadership

#### Team & Workflow Leadership

- Directly supervise and train rehabilitation specialists, aquarists, interns, and volunteers on best in class processes
- Build, document and implement consistent, repeatable workflows—including opening/closing duties and task delegation—to maximize team efficiency and animal care standards
- Evaluate task execution and identify process improvements
- Develop a strong culture of accountability, collaboration, and growth within the animal care team
- Create and document best in class workflows related to patient care, instake, electronic records etc.

# **Organizational Alignment**

- Serve as a visible ambassador of Sea Turtle Inc.'s mission across all departments—rehabilitation, conservation, research and education
- Work cross-functionally to support a seamless integration of research, public engagement, and veterinary care
- Contribute to grant research and resource development for enhanced patient outcomes

# **Operations & Compliance**

- Partner with the CCO on budget planning and fiscal responsibility within the animal care department
- Ensure controlled substances, radiation safety, and medical records are compliant and up-to-date
- Maintain clean, safe, and operationally efficient hospital and clinic facilities
- Coordinate medical procedures and schedule with the veterinary team
- Support accurate and timely data entry into internal and national reporting systems

# Minimum Qualifications

- Licensed Veterinary Technician (LVT or RVT)
- Bachelor's degree in Biology, Marine Science, Animal Science, or related field
- At least 5 years of direct experience in sea turtle care
- Proven track record of **people leadership** and **workflow/process implementation and Electronic Records Management**

- Experience managing animal health care teams in a clinical, wildlife, or zoological setting
- Ability to lift 40+ pounds and assist in turtle rescue and transport
- Strong interpersonal and communication skills across departments and audiences
- Valid U.S. Driver's License and ability to work legally in the U.S.

#### Preferred Qualifications

- Experience in wildlife grant writing or inter-agency collaboration
- Familiarity with electronic record-keeping software

### Working Conditions

- Outdoor and variable conditions, including heat and inclement weather
- Rotating on-call responsibilities, including weekends and holidays
- Physical demands include standing, bending, and lifting as part of daily operations

# Why Join Sea Turtle Inc.?

- Full-time salaried position
- Health, dental, life, and ancillary benefits
- Paid vacation with tenure-based increases
- Staff discounts and mission-driven workplace culture

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